**Director of Student Life**

Bradford Christian Academy is accepting applications for a part-time Director of Student Life for the 2017-2018 academic school year. The job could become full-time with other corresponding teaching responsibilities.

**Position Purpose**:

* To serve collaboratively as senior leadership along with the Head of School, Dean of Academics and the Upper School, and the Dean of Students and the Lower School to foster BCA’s commitment to authentic, intentional **faith formation**.
* To implement and/or oversee programs and activities that encourage student growth and connection between what he/she believes and how he/she lives, connecting head with heart and lives with faith, student with **service and mission**
* To oversee, evaluate and promote current and potential spiritual formation initiatives, ensuring that these embody BCA’s goals for inspiring faith, individual student development and **cultivating community**

**Qualifications**

1. Agreement without reservation with Bradford Christian Academy’s Statement of Faith and governing documents.
2. Personal commitment to faith in Jesus Christ and life habits and choices characteristic of a godly life as defined by scripture and the church.
3. 5-10 years leadership experience.
4. Bachelor’s degree or higher in related field

**Responsibilities**

* Establish and promote high standards and expectations for all students and staff supporting a climate of academic excellence, character development, and integration of faith and learning.
* Evaluate current and potential spiritual formation activities
* Mentor/Disciplining – Support existing mentorships and small groups at the high school; Develop additional student-led opportunities for fellowship, prayer, Bible student, local service and service abroad for students ready to commit more deeply to their faith
* Oversee and promote meaningful service and missions opportunities
* Promote relentless positivity and community building events: 4 large student events per year, along with smaller monthly events for student connection with community and faith
* Oversee student events, connecting ideas with point person, activities with overall mission of the school
* Promote school wide events through which families may connect with other families and participate in the BCA family
* Oversee discipline including consistency of implementation, weekly detentions, student contracts, student meetings with accountability to the discipline contract; recommendation for increasing disciplinary measures to suspensions and expulsions to the Dean of the Upper School and/or Lower School and implemented with the Deans.
* Assist in the resolution of student conflicts and problems that interfere with students receiving the maximum benefit from the school’s educational programs.
* Mentor and counsel male students on behavioral concerns
* Oversee Chapel program, Morning Meeting at the HS

**SALARY & BENEFITS**

This is a 10-month position. Salary is negotiable, commensurate with experience and/or qualifications. Starting date: August 21, 2017.

**APPLICATION PROCEDURE**

Submit a resume, cover letter, two professional references and a philosophy of Christian education to:

**Loren Stevens  
Dean of the Upper School**

Bradford Christian Academy

514 Main Street

Haverhill, MA 01830

e-mail: [loren.stevens@bradfordchristianacademy.org](mailto:loren.stevens@bradfordchristianacademy.org)

PLEASE NOTE THAT NO APPLICATIONS WILL BE CONSIDERED UNLESS **ALL** APPLICATION MATERIALS ARE RECEIVED.