

Bradford Christian Academy Open Position Principal, Upper School:

Bradford Christian Academy is accepting applications for the position of Upper School Principal beginning with the 2021-22 academic school year.

Title: Principal, Upper School (Grades 7 through 12)

Reports To: Head of School

Environment:

Bradford Christian Academy's mission is to, "Inspire lives of character and service through college preparatory academics integrated with a Christian faith perspective in a community distinguished by grace." BCA values faith, inquiry, excellence, service, and diversity, and endeavors to nurture students to reach their full potential in their academic skills, spiritual growth, and extracurricular talents. Upper School Principal

Job Overview:

The Upper school principal serves as the academic leader for Bradford Christian Academy's Upper School including overseeing its climate and culture, daily operations, and budget consistent with the school's mission and governing policies. Along with the school's other principal, the Upper school principal functions as an integral part of the school's senior leadership team providing advice and support for the school's strategic direction and operating initiatives.

The Principal of the Upper School will oversee all aspects of each Upper School student's educational career, and socio/emotional/spiritual development from new student enrollment, through to graduation and matriculation to accepted college or career, and will direct the necessary resources throughout. S/he supervises and leads multiple student-focused departments, and ensures that each student receives access to a rigorous college preparatory education and remediation and support as needed. S/he is responsible for the overall operations and day to day functions of the Upper School.

Experience / Qualifications:

- Sincere Christian commitment and agreement without reservation with BCA's statement of faith and mission
- Master's degree required
- Progressive experience in educational leadership and school administration, preferably in a Christian school
- Experience with budgeting and finance

Required skills and abilities:

- Strong ability to lead a professional team and to effectively manage others
- Demonstrated ability working with adolescents
- Excellent leadership and organizational skills
- Strong interpersonal and communication skills
- Capacity to balance firm expectations and a culture of grace

SALARY & BENEFITS This is a full-time position. Salary is negotiable, commensurate with experience and/or qualifications.

APPLICATION PROCEDURE

Mail or electronically submit

- a resume,
- cover letter,
- two professional references
- statement of a philosophy of Christian education to:

Victoria Kennedy Head of School

Bradford Christian Academy

97 Oxford Avenue

Haverhill, MA 01835

e-mail: victoria.kennedy@bradfordchristianacademy.org

PLEASE NOTE THAT APPLICATIONS WILL NOT BE CONSIDERED UNLESS ALL APPLICATION MATERIALS ARE RECEIVED.

For more information about Bradford Christian Academy, see <http://www.bradforchristianacademy.org>